

## Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	Alan Cavill – Director of Communications and Regeneration
<b>Relevant Cabinet Member (for consultation purposes):</b>	Councillor Gillian Campbell, Deputy Leader (Place and Tourism)
<b>Report Author (Officer name and title):</b>	Paul Mullane, Assistant Corporate Procurement and Projects Officer
<b>Implementation Date of Decision:</b>	14 April 2020

### CNC Robotic Arm and handheld 3D Scanner

#### 1.0 Purpose of the report:

- 1.1 To seek to approve CNC Robotics Ltd as supplier of a CNC robotic arm and handheld scanner, following the completion of an open tendering exercise.

#### 2.0 Recommendation(s):

- 2.1 To approve CNC Robotics Ltd of 3b Olympic Way, Aintree, Liverpool, L30 1RD as supplier of a CNC Robotic Arm and 3D Scanner from 14 April 2020.

#### 3.0 Reasons for recommendation(s):

- 3.1 An open tender exercise was carried out in order to select the most suitable supplier.

CNC Robotics Ltd (GB) were the only company to provide a submission.

This submission was evaluated by a panel consisting of representatives from the Council's Illuminations Department, and moderated by members of the Council's Procurement Team.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes

- 3.3 Other alternative options to be considered:

None.

**4.0 Council Priority:**

4.1 The relevant Council Priority is: “The economy: Maximising growth and opportunity across Blackpool”.

**5.0 Background Information**

5.1 The Illuminations Service requires a CNC Robotic Arm and handheld 3D Scanner to assist in the manufacture of illuminated features for the annual show. The Illuminations service currently use outdated labour intensive methods for the manufacture of illuminated features. The purchase of the CNC Robotic arm and 3D Scanner will allow the Illuminations Service to eliminate these outdated methods, deliver cost savings and provide Blackpool Illuminations with the ability to expedite manufacture and production of illuminated features for the annual show.

5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

None.

**6.0 Legal considerations:**

6.1 The process was undertaken in line with Public Contract Regulations 2015 and is in line with the Council’s Contract Procedure Rules. Authority has been sought from the Head of Procurement. The Council will enter into a contract with CNC Robotics Ltd.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 The costs associated with the delivery of this contract will be met within existing budget.

**10.0 Risk management considerations:**

- 10.1 Risks of not purchasing.  
The service will have to continue manufacturing using outdated methods which are labour intensive and will result in no cost savings.  
We will not be able to reduce our lead or manufacturing times
- 10.2 Risk of purchasing.  
The equipment is high tech and will require adaption of design methods which can have risks in the short term. These risk are negated by the training provided by the supplier.

**11.0 Ethical considerations:**

- 11.1 The supplier has already signed Blackpool Council's Supplier Charter.

**12.0 Internal/ External Consultation undertaken:**

- 12.1 The submissions were evaluated by a panel consisting of representatives from the Council's Illuminations Department, and moderated by members of the Council's Procurement Team

The Head of Procurement has remained informed throughout the process.

**13.0 Decision of Chief Officer**

- 13.1 To approve CNC Robotics Ltd (GB) as supplier of a CNC Robotic Arm and 3D Scanner.

**14.0 Reasons for the Decision of the Chief Officer**

- 14.1 CNC Robotics Ltd (GB) provided the most economically advantageous tender, which also fully met the requirements of the service.
- 14.2 An open (non-OJEU) tender process was conducted. CNC Robotics Ltd (GB) was the only bidder.